Spring Creek PEDIATRICS

INFORMATION TO BE RELEASED FROM:

Spring Creek Pediatrics
929 Spring Creek Road
Suite 206
Chattanooga, TN 37412
Office: 423-892-3400 | Fax: 423-892-8266

SCP STAFF USE ONLY

Initial when complete: _____ Date: _____

Transferring of Care: Y /N - If yes, reason: _____

Continuation of Care: Y/N NOTES: _____

Date Copied: _____ Date Sent: _____
Paid: Check # _____ □ Cash

AUTHORIZATION FOR RELEASE OF MEDICAL RECORDS FROM SPRING CREEK PEDIATRICS

Patient Information:

Patient Name: _____ **Date of Birth:** ____ /____ / ____
First MI Last

Address: _____
Street or PO BOX City State & Zip Code

Parent: _____ **Phone:** (_____) _____

I authorize Spring Creek Pediatrics to release mine or my child's protected health information (PHI) including copies of medical records of care to the following person(s) at the address/facility listed below:

Name: _____
(Physician/ Parent / Authorized Person)
Facility: _____
(Name of Office or Facility)
Address: _____
Street City State & Zip Code
Phone:(_____) _____ Fax: (_____) _____

Information Released

□ **Medical Records** (chart Summary, most recent well visit, vaccine record) *$5.00 charge after 1st copy*
□ **Visit History** (Complete History w/Spring Creek Pediatrics) *$25.00 printing charge*
□ **Specific Information: please list**_____

□ **Records for Personal Use** □ **Continuation of Care**

OR

Reason for transferring from SPRING CREEK PEDIATRICS
□ **Age** □ **Relocation** □**Insurance** □ **Unsatisfied (reason)** _____

I hereby authorize Spring Creek Pediatrics to release medical record information as requested above. Information will not be released without valid signature below. This authorization will expire in 90 days from date of signature, unless otherwise specified. I understand there may be a fee for copying medical records and agree to pay this fee at the time of request.

Signature: _____ **Date:** _____
(Patient 18+, Legal Guardian, authorized representative)

Please allow 1-2 weeks for completion of medical record transfer after payment has been received

**Revised 5.24*